

January 15, 2014

Adams County Library District #2 Board Meeting Minutes

Present : Linda Kubik, Richard Davis, Vel Babbitt, Karen Potts, Thomas Pulliam, Kylie Fullmer

Meeting called to order at 5:06 pm.

Approval of December 18, 2013 Board Meeting minutes. Linda Kubik made a motion to approve the board meeting minutes as written. Thomas Pulliam seconded the motion. No discussion. Motion carried unanimously.

Approval of payment of vouchers #171-#186. Brief discussion on clarification of different vouchers paid. Vel Babbitt made a motion to approve for payment vouchers #171-#186 in the amount of \$5,298.25. Richard Davis seconded the motion. No discussion. Motion carried unanimously.

Director's Report. Mike Smith Company of Moses Lake charged excessively for replacement of upstairs lights. They billed for six hours, two trips to Ritzville and fuel. One of the trips was only for 15 minutes to see what the job would entail. Kylie called and discussed this with him; he would not back down on his bill. Discussion on how it is hard to find local electrical workers ensued.

Discussion on the digitalization of newspaper film. Kylie will talk with Friends of the Library about offsetting the cost, Thomas stated foundation could help out as well.

Program "Pushing the Limits" will be next Thursday January 23, 2014 at 6:30 pm. Kylie and Thomas will be moderating.

Library Foundation. The end of year ad cost \$84.50. \$50.00 was received because of this ad.

Surplus Items. A surplus item list (attached) was submitted. Linda made a motion to surplus these items to go to the FOL sale. Richard seconded. No discussion. Motion carried unanimously.

Fee Schedule Update. As the research employee recently received a raise. Therefore the rate for research needs to be increase to \$12.50. As well, since the reader printed was placed in surplus, the removal of the reader printer fee was made. Thomas made a motion change the research rate and remove the reader printer fee from the Fee Schedule. Vel seconded. No discussion. Motion carried unanimously.

Purchase of 306 West Main. Discussion was brought up by Thomas about purchasing the property next to the library to put on an addition for a new entrance, workspace area, and elevator. He stated this would solve the problem with the property boundary, trying to work inside a structure to install an elevator and make a street level access to the building. It would be set back on the new lot to not change the look of the building. Kylie will research what it will cost to move the house to the middle of the block lot that we already own. She will also look into demolition of the house. Thomas brought up

to perhaps make use of the house on the other lot as an annex, or to have the librarian live there as part of their wages. Purchase of the house would be in the \$80,000 to \$90,000 range. We have \$225,000 in reserve. With purchase of the property we could start to write a grant that is due in May. This grant is a 2:1 grant (grant supplies \$2 to ever \$1 we contribute). Linda brought up about making use of this new addition so we could add onto the library perhaps in the future on the lot we already own. The moving of the house would include the new foundation and reconnection to utilities. The house could be sold as well. Once more information is found, we will call a special meeting within the next two weeks to discuss. Thomas reiterated that we need this property as it will help out with a lot of problems we face with accessibility and future possible library goals.

Library Business/Other Business.

1. Library Mission and Vision. Linda mentioned that she liked the Columbia County statement (actively defend...). It was stated that many have catchy one liners that are easy to remember. Vel liked Bellinghams (read, learn, discover...). We need to look at our values and service priorities. Linda mentioned that Port Townson has short and sweet ones. This topic is tabled until the next meeting.
2. IT Academy. We are not an IT Academy testing center. The next closest ones are in Spokane and Tri-Cities.

Meeting adjourned at 6:15pm. The next regular meeting will be on February 19, 2014.

Respectfully submitted,

Thomas Pulliam
Secretary, ACLD2