

Present: Thomas Pulliam, Dick Davis, Linda Kubik, Kylie Fullmer, Vel Babbitt, Karen Potts.

Meeting called to order by Karen Potts at 5:02pm.

Approval of Minutes of November 19, 2014 – Linda Kubik made a motion to approve the meeting minutes of November 19, 2014 as written. Dick Davis seconded the motion. No discussion. Vote. Motion carried unanimously for approval.

Approval of Vouchers – Dick made a motion to approve for payment vouchers #169-182 in the amount of \$8,201.46. Thomas seconded the motion. There was a brief discussion on the payment to Wheatland Computer as to why it was so high. Kylie stated it was for the set up of the two new computers and configuring the new server that replaced the one that failed. A question about the US Bank card was asked, and it was stated that this is used to pay for a variety of different bills. Vote. Motion carried unanimously for approval of payments.

Directors Report - BBCC instructor issues were discussed. Kylie will be meeting with him and his supervisor on December 18, 2014. There were some complaints regarding his style of teaching. Kylie will be ironing out details for future classes. It was brought up to perhaps have some teen volunteers teach the class in the future.

The Lind Library is going well and gaining momentum. There were 18 who made use of it on December 16. There was a Christmas themed program. DVD's are popular to check out.

The 1000 books before Kindergarten program is working out very well. The program is increasing; the schools and Little Learners preschool have been covered as to the programs existence.

Fines for late books box has been placed on the counter. Donations will go to the library.

Library Foundation – Canceled ad in the Journal, \$234 was paid this last year and didn't generate much revenue. Kylie mentioned using the reader board in front of the library and Facebook to let people know of end of the year donations to the Foundation. Thomas promises that anyone who donates will get a letter promptly for tax purposes.

2015 Officer Elections – A roster was proposed for the 2015 officers:

President- Linda Kubik
Vice-President- Karen Potts
Secretary- Thomas Pulliam

Vel made a motion to accept the roster as presented. Dick seconded the motion. Thomas asked Kylie if she was agreeable with this roster, and she said it was great. Vote. Motion carried unanimously.

Trustee Training – Articles in Library Journal and School Library Journal were presented. Kylie stated that the magazines are available for circulation. Half of them are articles about library issues and the other half is book reviews.

A discussion about the article “Conspiring to Educate: Working together for transitioning students” was discussed as well as how libraries in the local school are used. Thomas mentioned that the one in Ritzville isn’t always available for use. As well, the younger kids are worked with but the high school classes for library no longer exist. Kylie mentioned that the library in Lind is used mostly as a study hall and a detention room. Concern was raised as to having a negative connotation with detention and libraries.

Thomas looked at the Washington Public Libraries association website and joined as member.

Library Vision and Mission – Thomas was asked to resend to Kylie the last email about getting together to do the mission and vision training that he sent to Rob Roettger.

General Concerns – Thomas asked if there were many Janitor applications. Some applications were submitted.

Meeting adjourned at 5:59pm.

Respectfully submitted,



Thomas Pulliam
Secretary for the Board of Trustees

Ritzville Library Foundation Annual Meeting

December 17, 2014

Present: Thomas Pulliam, Dick Davis, Linda Kubik, Kylie Fullmer, Vel Babbitt, Karen Potts.

Meeting called to order at 6:00pm.

Officers of the Foundation – Linda made a motion to have Thomas Pulliam to be retained as chairman for 2015. Karen seconded the motion. No discussion. Vote. Motion carried unanimously in favor. Thomas abstained.

Memorial Scholarship – Heidi has been cataloging and finished the entire collection. She would like to pursue more educational opportunities and have credentials to back them up. Highline Community College offers two online Library Science classes that start the fall of 2015. Kylie asked about creating a scholarship to help her pay for the classes. The classes are 5 credits each and approximately \$100 a credit.

Linda made a motion to create the “Bruce Howell Memorial Scholarship” in the amount of no more than \$500 per calendar year for Library District Employees for training duties related to library functions. Dick seconded the motion. Vote. Motion carried unanimously in favor. Karen will write up a sample application to be used by employees.

Meeting adjourned at 6:18pm.

Respectfully submitted,



Thomas Pulliam
Ritzville Library Foundation