

At: Ritzville Library Branch Basement 5:00 pm

Attended by: Thomas Pulliam, Pat Tremaine, Kylie Fullmer, Karen Potts, Dick Davis, Kayla Meise.

Meeting called to order at 5:11 pm by Dick Davis.

Prior Meeting Minutes: Motion was made by Pat to approve November 15, 2017 meeting minutes as written. Karen seconded. Motion carried.

Consent Agenda: Pat made a motion approve the consent agenda. Thomas seconded. Motion carried. No discussion on vouchers.

Type	Numbers	Amount
Vouchers	#165-#179	\$3,750.74
Payroll Vouchers November 2017	#52132-#52135, #52318-#52321, #528910	\$6,567.98
Benefit Vouchers November 2017	#1134081-#1134082, #1134087-#1134089, #1134493, #1134500-#1134501, #1134504	\$5,083.25
Total		\$15,401.97

Directors Report: Discussion was about the Kendrick Photo collection. Who has ownership? Who has copyright? It was mentioned to check with auditors office and other places to see what the Kendrick will states. PBS plans to use it as a profile of the local area. The state archive believes they have ownership as we entrusted the negatives and prints to them.

The Lind Branch has been a very busy place with many programs and lots of participants.

Library Foundation: Discussed Wells-Fargo account. Audit paperwork to be submitted at the end of the year.

Building Committee: Halme has fixed the conduit for the lighting and has hidden it behind the walls. They won't replace paint however. Kylie mentioned they got a reference for Halme for another job they are bidding on. Sink in office backs up and sends out sewer gas now.

Washtucna Library Branch: January 4, 2018 from 4:00pm to 6:00pm. Board members are asked to be there. Has been promoted very well in the community.

Joel Bell - Contract Approval: Karen made a motion to approve Joel Bell's Custodial Contract for 2018. Pat seconded the motion. Brief discussion on what good work he is doing in the furnace room and in and around the building in general. Motion carried.

Trustee Recruitment: It was discussed using Ann Kalesnick when Thomas goes off the board at the end of 2018. Kayla would be replacing another Ritzville City person, so it would be good when possible to keep like for like. Thomas will write a letter to the County Commissioners to recommend Kayla Meise for the position.

Election of 2018 Trustee Officers: Karen made a motion to present the following docket for 2018:

Dick Davis – President

Pat Tremaine – Vice President

Thomas Pulliam – Secretary

Pat seconded the motion. Motion carried.

Trustee Training: Libraries Transforming Communities. Looking outward from us, see that there are various quizzes available to see what is needed in our community. Begin to formulate a schedule and put together a committee for the 2018 steering committee.

General Concerns: Carpets at the entryways was brought up. Also, perhaps in the spring to be able to put trees in the sidewalk like in Pioneer Plaza. Thomas emailed everyone an NPR article about a town in California that is short on community resources so a credit system is used to help connect people with what they need to people who are skilled. Pat Hennings fund has \$5,000.00.

Moved to executive session at 6:15pm. (Employee based reason)

Came out of executive session at 6:17pm.

Next meeting will be on January 17, 2017 at 5:00 pm at Ritzville Library Branch.

Meeting adjourned at 6:18 pm.

Respectfully Submitted,



Thomas Pulliam
Secretary