

Attended by: Kylie Fullmer, Thomas Pulliam, Pat Tremaine, Linda Kubik, Karen Potts,

Meeting called to order at 5:03 pm by Linda Kubik.

Approval of the January 25, 2016 Board Meeting Minutes – Pat made a motion to accept the minutes as written. Karen seconded the motion. No further discussion. Motion carried.

Vouchers –

Type	Numbers	Amount	1st Motion	2nd Motion	Result
Vouchers	#8-#18	\$ 4,207.64	Thomas	Pat	Motion Carried
Payroll Vouchers Jan 2017	#48398-#48403, #48586- #48591	\$ 8,021.90	Karen	Pat	Motion Carried
Benefit Vouchers Jan 2017	#1127844-#1127845, #1127850-#1127852, #1128161, #1128168- #1128170, #1128174	\$ 5,574.37	Pat	Thomas	Motion Carried
Total		\$ 17,803.91			

ectors Report – STEAM program was discussed. Various items from the school were discussed, such as making a permission slips for students (elementary) to go to the library after school rather than going home. Four slips as of today have been returned, this really doesn't work very well, because we don't actually know what days the students will be coming.

Friends of the Library – Nothing new to report. They authorized \$300.00 to be used for programming costs. \$1000.00 for CD'A theater performance.

Ritzville Library Foundation – Emma Kosek died last March, and left in her will \$22,862.94. A card of thanks will be put in the Journal. Perhaps have the Emma Kosek Learning Garden?

Staff Report – Aimee has been working on learning garden grants, and has received at least one so far.

Elevator Project – Large rocks from the basement have been hauled out to make room for where the elevator shaft will go. Halme is parking in Schoesler's parking lot with their permission. The staircase has been removed, making that door a non access point now. The replacement rear door was the subject of a discussion. Have architects perhaps make a plan if the bricks were cut, what it would look like compared to not being cut. We have to go to the March 8 Historical Planning Commission meeting to get approval. Disappointed that original plan wasn't followed through by the architects. Abatement is complete. Discussed schedule, six days behind as of today. Next meeting of the building committee will be February 21.

Committees Formation – It was asked to have two committee formed, Thomas and Dick on a transportation committee to look for a suitable bookmobile, and Promotion of the Elevator/Reopening Committee of Karen and Pat. Thomas suggest Marge Dyck to cut the ribbon and be the first official passenger.

Surplus – Karen made a motion to approve the surplus list. Pat seconded the motion. Kylie explained repairs total the value of the printer. Motion carried. Thomas will try to remember to follow up next month for notes as to what happened to the printer.

ategic Planning – Carolyn Peterson is who most use around the state when it comes to planning strategic planning meetings. Others we would have to pay for. ALA recommended "Libraries Transforming Communities." Spokane County could also train us to do this. Kylie plans to do a webinar. Who do we invite this time? See suggestions from Spokane. Timeline? Fall? How can we tie in non-users with the new elevator? Pat asked if we can use the newspaper for book reviews, etc. Keep going over 2012 planning until it is fine tuned. Karen is taking strategic planning classes.

Trustee Training – Tabled until next month.

General Concerns – Pat presented her certificate of training for trustees.

Meeting adjourned at 6:13 pm.

Respectfully submitted,

*Thomas R Pulliam*

Thomas Pulliam  
Secretary to the Board of Trustees