

Attended by: Thomas Pulliam, Linda Kubik, Vel Babbitt, Karen Potts, Kylie Fullmer, Dick Davis

Meeting called to order at 5:04 pm.

Approval of January 20, 2016 Board Meeting Minutes – Fix Linda Kubik’s name from Lind to Linda. Kylie will fix the name as it’s a small fix. Linda made a motion to accept the meeting minutes with the correction as noted. Dick seconded. No discussion, motion carried.

Vouchers - Thomas made a motion to pay vouchers #1-8, 10-11 in the amount of \$7,189.16. Dick seconded the motion. Discussed insurance bill as to why it was so high. Motion carried.

Thomas made a motion to pay payroll vouchers in the amount of \$6,244.02. Linda seconded the motion. Discussed going bi-monthly on the payroll vouchers next month. Motion carried.

Linda made a motion to pay the benefits vouchers in the amount of \$4,534.73. Vel seconded the motion. No discussion, motion carried.

Director’s Report – Kylie discussed a new outreach opportunity with the community and school. Heidi went to the food pantry, and was able to work with patrons there to visit the library, handed out some books, and other positive public relations. Heidi stated that people are more receptive to visiting the library now. Going to where the people are to get them to come to the library could be a new focus. The make-up of the different groups was discussed, i.e. Liquid Lit is mostly women, and can we tailor one more for men? Little Women is coming up for a topic for a group. Thomas asked about possibly starting a Computer Science or Math class, based on what is more needed in the community. Karen asked about a possible math refresher course.

Library Foundation – No new business

Friends of the Library – Sale on March 18-19, 2016. Not sure if there will be a raffle or baskets.

Providing E-Cards to Students – Use of the data bases for students, provide cards to them, train teachers and other community members and visit classes is the goal. Business databases are available as well. SAT, AP prep tests are available. Talking and presenting to schools next is to do.

ILL Policy – We do not have one. Issue arose where a patron stated they did not request materials. Linda made a motion to approve the new Interlibrary Loan Policy and form. Vel seconded motion. No discussion. Motion carried.

Elevator Project – First meeting was at 4:30 today. Feedback from Todd O’Brien and Rob Roettger would be good, hard to catch up with them sometimes. We need to spend time figuring out what questions we need to ask before we vote on a proposal. When a proposal is recommended, we will do an email vote for A or B. Drafting should start in March. Discussed the article again about elevator inspectors. Committee should meet soon for a recommendation.

Trustee Training – Discussed the 2016 winner of Best Small Library in America. Thomas asked if we can call them and see their application and modify ours accordingly. Can possibly show this year we are trying to outreach to those who are not using the library as a major theme for this year's application.

General Concerns – Spokane Library letter to the editor about face to face interaction in the library or in public in general was discussed. Discussed modification of hours if needed in the future, perhaps revamp evening hours.

Meeting adjourned at 6:05 pm.

Respectfully Submitted,

Thomas Pulliam  
Secretary to the Board