

Attended by: Vel Babbitt, Thomas Pulliam, Kylie Fullmer, Linda Kubik, Karen Potts

Meeting called to order at 5:14pm

Approval of July 20, 2016 Minutes: Linda made a motion to approve the July 20, 2016 board meeting minutes as written. Vel seconded the motion. No discussion. Motion carried.

Approval of Vouchers: No discussion on any motions.

Type	Numbers	Amount	1st Motion	2nd Motion	Result
Vouchers	#76-#85	\$ 5,571.67	Vel	Linda	Motion Carried
Payroll Vouchers July 2016	#46195-#46198, #46383- #46385	\$ 5,699.97	Thomas	Linda	Motion Carried
Benefit Vouchers July 2016	#1124217-#1124218, #1124225-#1124226, #1124228, #1124561, #1124568-#1124571, #1124575	\$ 4,176.28	Thomas	Vel	Motion Carried
Total		\$ 15,447.92			

Directors Report: Kylie made mention that there has been more people attending different programs that usually do not come to library programs. About 20 people showed up for the Skype session with Debbie Macomber. July and August has been very busy with different summer and adult programs.

Library Foundation: Thomas asked if there is a FOL check needed for the summer reading program. He will be looking into the tree at Cleveland Hall at WSU and will send a photo of what it looks like for our own memorial tree.

Planning Meeting: Plans were emailed out and also copies were available to look at. The concern that the planning commission had was the door overhang (awning). They understood that the outside frame will have to stick out to avoid not cutting into the brick.

Job Descriptions: Kylie presented the board with different written job descriptions based on the different roles the library currently has to offer. She will be actively filling positions because of all the people who have left. The library is very short staffed right now. Linda made a motion to accept the job descriptions for Library Assistant 1, Library Assistant 2, Library Page, Library Substitute, Local History Library Assistant, and Youth Library Assistant. Thomas seconded the motion. No further discussion, motion carried.

Budget Revisions: Kylie mentioned to hire Joel Bell outright as a library employee. Thomas asked if it would affect his hours with the county job he already has, as this would mean two county jobs. Linda made a motion to change line item 10, Personnel to reflect the board approved job descriptions so they can be funded, change line 40, as Joel would now be an employee of the library, and line 60, with reductions to help fund employee positions. Vel seconded the motion. No further discussion. Motion carried.

Filling Vel Babbitt's position: A possible committee could be made to find Vel's replacement at the end of the year. One letter of interest has been received, from Pat Tremaine. Post the opening in additional places. Look into the ending date (December 13) and possibly have it changed to December 31. September meeting we will decide the process to move forward on finding a replacement. Possible to have a group photo of the board for the patrons.

Trustee Training: Kylie shared three tip sheets from the meeting on Tuesday Aug 16. One was a competencies sheet, another 12 golden rules, and an ethics statement from the United for Libraries. Kylie mentioned that she would be getting a book "Expect More" for us to read as a board. This book helps trustees to see that they have the power to move communities forward. Thomas

mentioned talking with a community member who wants to go back to school and be a teacher, but isn't sure how to do that. An "I Dream..." program?

General Concerns: A Bookmobile grant from Caroline Peterson is due in April. Thomas mentioned that the Bengie School District received a new bus, and now has four buses, so they might surplus one soon.

Meeting adjourned at 6:25pm.

Respectfully Submitted,

Thomas Pulliam
Secretary to the Board